



UCD REGISTRY

Curriculum Management Update: Module Descriptors Open for Academic Year 2022/23 Edits

To: Module Coordinators

CC: Heads of School, School Heads for Teaching & Learning, Chairs of Governing Boards, Programme Deans, Vice Principals for Teaching and Learning, College/School Office Directors, Programme Directors, College/School Administrators, Programme Managers

Dear Colleagues,

The [Curriculum Management System \(CMS\)](#) is now open for edits to module descriptors for the 2022/23 Academic Year. Please see the [Module Descriptor Edit Timelines 2022/23](#) for full details.

Key points to note for the 2022/23 cycle include:

- Revised and updated user [guides and checklists](#) that highlight important items when recording your module details
- Enhanced reporting to support the review of curriculum details recorded for modules, summarised on this [Curriculum Management Reports Checklist](#)
- Support and assistance provided through multiple channels:
 - Your [College Liaison](#)
 - Information sessions via Zoom covering module edits and School/College responsibilities, scheduled for February - May (to include a Registry Masterclass for School and College staff in late April). The first information session covering module edits is scheduled for Thursday, 17 February at 12pm. Places for this date and others can be booked via the [Booking Centre](#)
 - Weekly drop-in Q&A sessions via Zoom for Module Coordinators and Schools/Colleges. Please subscribe to this Google [calendar](#) to view times slots and links for upcoming sessions

For assistance with queries on any of the items on this communication, please contact your [College Liaison](#) or curriculum@ucd.ie.

Regards

Jeremy Britton
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 UCD Registry | Clárann UCD

Useful Links

[Contact your College Liaison](#)

[Drop-in with Curriculum \(Zoom\)](#)

[Module Descriptor Checklist / Editing the Module Descriptor](#)

[Curriculum Management Reporting - InfoHub / Curriculum Management Reports Checklist](#)

[Academic Regulations](#)

Get in Touch



Curriculum Team



Tierney Building